

**Nursery Independent School District  
Nursery, Texas**

**BOARD OF TRUSTEES  
REGULAR MEETING**

**Tuesday, November 19, 2019  
5:30 p.m.**

**MINUTES**

I. CALL TO ORDER

*The meeting was called to order at 5:31 p.m.  
Anthony Zimmermann was not present for the meeting.*

II. APPROVAL OF MEETING MINUTES

1. October 29, 2019 Board Meeting Minutes  
*The minutes were reviewed and a motion was made to accept the October 29, 2019 minutes by Missy Yearwood. Neal Stevenson made a second. The vote carried unanimously.*

III. AUDIENCE WITH INDIVIDUALS OR COMMITTEES

*None*

IV. INFORMATION ITEMS

A. Monthly Expenses

*The monthly expenses were presented to the Board for review.*

B. Investment Report

*The investment report was presented to the Board for review.*

C. Superintendent Report

- a. Employee of the Month- Kim Morgan*
- b. Safety
  - i. New Grant Opportunity**
- c. Curriculum and Instruction
  - i. Formal walkthroughs and coaching has begun*
  - ii. BAS Kits for Levels**
- d. Community Involvement
  - i. Trunk or Treat**
- e. Communication
  - i. All teachers will send a weekly calendar of events home.**
- f. Financial and Facilities
  - i. Titan POS System*
  - ii. HVAC Project*
  - iii. Janitorial- NISD Staff-No longer outsourced.**

V. UNFINISHED/NEW BUSINESS

- A. Consider and Approve the budget amendment for the final payment for roofing repairs related to Hurricane Harvey.

*This payment was not accounted for when preparing the budget. After research, \$88,796 and \$4953.14 are due to close out the roof related expenses from Hurricane Harvey. Neal*

*Stevenson made the motion for the budget amendment. Missy Yearwood the second. The vote carried unanimously.*

- B. Consider and Approve moving funds for the gym HVAC unit from 199-general operating contracted maintenance to fund 699 for capital projects.  
*For better financial accounting practices by fund, it was recommended to move \$45,000.00 from the general operating to fund 699 for capital projects. Missy Yearwood made the motion to move \$45,000 from the general maintenance fund to the capital project 699 fund. Neal Stevenson made a second. The vote carried unanimously.*
- C. Consider and Approve updating the Nursery Absence Policy pertaining to excused and unexcused absences.  
*This item was discussed among the school board and administration. Tabled.*
- D. Consider and Approve amending the designations for dispensing medications for 2019-2020.  
*Now that Nursery ISD has a nurse's aide, administration recommended designating Priscilla Watson as the primary person to dispense medication; all others named previously will remain in effect. Neal Stevenson made the motion for adding Priscilla Watson as the primary person for dispensing medication. Missy Yearwood made a second. The vote carried unanimously.*
- E. Consider and Approve an opt out waiver to the School Health Advisory Council (SHAC) regarding the Summer Nutrition Program.  
*Nursery ISD has fewer than 100 students that receive Free and Reduced lunch. Nursery ISD does not have to provide meals during the summer related to the meals served during the summer. Based on previous year's data, the recommendation was to submit a waiver to the SHAC to opt out of the meals served during the summer. Neal Stevenson made the motion to opt out of the summer meal program. Missy Yearwood made a second. The vote carried unanimously.*
- F. Consider and Approve voting by resolution for the Board of Directors for the Victoria Central Appraisal District.  
*Nursery ISD would split the votes evenly; any votes in excess of the even split would be designated to Kevin Janak. Neal Stevenson made the motion. Missy Yearwood the second. The vote carried unanimously.*

CLOSED SESSION:

A. Consider Employment/Resignation and Reassignment of District Personnel.  
*Closed Session began at 6:20.*

VI. OTHER BUSINESS

*The meeting reconvened at 7:01. No other business was discussed.*

VII. ADJOURNMENT

*The meeting was adjourned at 7:02 p.m.*

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Neal Stevenson, President  
Nursery School Board

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Anthony Zimmerman, Secretary  
Nursery School Board